

BY-LAWS
Of
JACKSONVILLE GEM AND MINERAL SOCIETY
As revised November 2008

Article I Membership

Section 1.

An Active member shall be a person who is at least 18 years of age, who is actively participating in the Society and who is not delinquent in payment of dues.

Section 2.

Procedure for Admission of New Members.

- a. The applicant shall make application on forms provided by the Membership Committee.
- b. The applicant shall secure endorsement of this form by one active member of the Society.
- c. The Membership Committee shall act upon all applications and shall communicate to each applicant the expected duties of members. If the applicant is unwilling to fulfill these responsibilities, the Committee shall deny membership for the applicant and shall return any fees that have been advanced. If the result of the Committee is favorable, the application form shall go to the Membership Chairman together with any fees or payments which have been advanced. Membership shall date from the date of the application.
- d. The Secretary shall notify all persons whose applications have been acted upon favorably and shall forward to the new member his membership card and a letter of welcome.

Article II Dues and Fees

Section 1. Dues for active members shall be determined by the general membership. The dues will be due and payable on the anniversary date of membership.

Section 2. Dues shall accompany all applications for new membership

Section 3. Special assessments shall be levied only in cases of an emergency, and then only by a two-thirds vote of the membership in attendance at a regular scheduled meeting.

Section 4. Members shall be considered delinquent if dues are not paid within (1) one month after the anniversary date of membership as printed on the mailing label of the Society's bulletin. Thereupon, voting privileges shall be suspended and all publications discontinued as of (1) month after the anniversary date.

Members who fail to pay their dues (2) two months after the anniversary date shall be dropped from membership in the Society. If, within the following (30) thirty days dues for past and current periods are paid, membership shall be reinstated.

Section 5. Each month the Treasurer will furnish the Secretary and the President with the following report:

a: A list of members who are delinquent in their dues and are suspended.

b: A list of members whose membership have been discontinued.

c: A list of any reinstated members.

Section 6. Payment of dues shall entitle the member to receive any publications of the Society, and a current Directory. Handout sheets will be distributed to only those present.

Article III Officers

Section 1. A nominating committee appointed by the President in the September Meeting to report in the December Annual Meeting shall nominate officers. Officers shall be elected in December to take office January 1st. They shall hold office for (1) one year or until their successors are elected.

Section 2. The Board of Directors shall consist of the Elected Officers, the immediate Past President, and (3) Three Elected Board members. The elected Board Members shall be elected as follows: 2 in even number years and 1 in odd number year.

Article IV Duties of the Officers

Section 1. The President shall preside at all meetings of the Society, and shall perform such duties as usually pertain to that office. The president shall have the power to appoint all committee chairs, standing and temporary.

Section 2. The President-Elect shall perform all duties of the President during his/her absence or disability and shall assist the President as the needs dictate. The President-Elect shall proceed the President. The President-Elect shall consult with the Ways and Means Committee and prepare a budget showing estimated expenditures for the coming year versus receipts and submit to the membership for approval at the Annual Meeting. Upon the President's decease or resignation the President-Elect shall become President

Section 3. The Vice President shall perform all the duties of the President-Elect during his/her absence or disability and shall assist the President-Elect and President as the needs dictate. The Vice President shall proceed the President-Elect.

Section 4. Upon the President-Elect's decease or resignation the Vice President shall become President-Elect. The Board of Directors shall appoint a Vice President by the second meeting to fill the vacancy in that office.

Article V Committees

Section 1. There shall be the following standing Committees Membership, Ways & Means, Programs, Education, Trade Show, Library/Archives, Publications/Publicity, Exhibits, Field Trips

Section 2. A Standard Operating Procedure shall be maintained for all officers and committee chairs. SOP's shall be supplied to all new officers and committee chairs at the December Annual Meeting or as the President assign the chairs.

Section 3. An auditing Committee shall be appointed in January to audit the books and make their report in February meeting.

Article VI Meetings

Section 1.

- a. The regular business meeting shall be held once each month on the first Thursday of the month except for December.
- b. The Annual Business Meeting shall be held on the 1st Thursday in December and will include the election of Officers and members of the Executive Board, budget approval and other matters of the Society.

Section 2.

A quorum for conducting business at any regular or called meeting shall be twenty-five percent (25%) of the active membership.

Section 3.

Special meetings shall be on call by the President.

Section 4.

The order of business at regular and special meetings, when so desired by the President, shall be:

Call to order, pledge of allegiance, approval of the minutes, Treasurer's report, report of each standing committee, report of any special committees, reading of any communications, unfinished business, new business, program and adjournment.

Section 5.

There shall be no buying or selling, or trading during the time of the meeting unless this is a part of the program for the meeting.

Section 6.

The rules contained in the most current revision of Roberts's Rules of Order, shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with the By-Laws or the special rules of this Society.